



**University of Rio Grande  
Rio Grande Community College**

Office of the Registrar  
Florence Evans Hall  
Rio Grande OH 45674-0500

**CONFIDENTIALITY STATUS REQUEST FORM**

By signing this form, I am exercising my right to request non-disclosure of my personally identifiable directory/public information, consistent with the Family Educational Rights and Privacy Act (FERPA) of 1974 as amended. I am requesting that all of the items listed below as directory/public information not be released to non-institutional persons or organizations.

The University of Rio Grande/Rio Grande Community College has designated the following items as directory/public information that may be released to the public without the student's consent: student's name; address; weight and height of members of athletic teams; photograph; date and place of birth; dates of attendance; most recent educational institution attended; participation in officially recognized activities and sports; telephone number; University and personal email address; degree, honors, and awards received; major program; and grade level.

I understand and agree to the following:

1. That my non-disclosure order status may result in undesirable repercussions from denied enrollment and degree verification to persons, agencies, and institutions requesting this information for employment, insurance discounts, school transfer, or related purposes.
2. That this non-disclosure order is permanent. I must remove the non-disclosure order by signing a written release before graduation if I want to be listed in the graduation commencement program.
3. That I may submit written permission for subsequent disclosures on a case-by-case basis without affecting my overall confidentiality status.

PRINTED FULL NAME: \_\_\_\_\_

STUDENT ID: \_\_\_\_\_

I have read and understand the above information.

STUDENT SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

Return form to: Office of the Registrar  
Florence Evans Hall  
PO Box 500  
218 N. College Ave  
Rio Grande, OH 45674-0500  
  
Fax: 740-245-7445  
Email: records@rio.edu