Know Your RioNET Account

- **RioNET**: Blackboard, campus computers, email, and Wi-Fi
- **Username**: s + student ID number (e.g. s300123456)
- **Email**: username + @students.rio.edu (e.g. s300123456@students.rio.edu)
- **Default Password**: RioNET + the last four digits of your SSN (Case Sensitive - e.g. RioNET####)

**Step 1 – Register for Self-Service Password Resets**

Before using your RioNET account, you need to register for the self-service password reset portal.

1. Browse to [https://www.rio.edu/myrio](https://www.rio.edu/myrio)
2. Click **Password Registration**
3. Type your full RioNET email address as your username (e.g. s300123456@students.rio.edu)
4. Type your **Default Password** and follow the onscreen instructions to complete registration

**Step 2 – Change your RioNET Password**

Once registered for self-service password resets, you can navigate to the Password Reset Portal and change your RioNET password at any time, even if you forget the old password.

1. Browse to [https://www.rio.edu/myrio](https://www.rio.edu/myrio)
2. Click **Password Reset**
3. Follow the onscreen instructions to change your password
   a. This password will be the password for campus computers, Blackboard, Wi-Fi, and email

**Step 3 – Sign into RioNET Email – Microsoft 365**

RioNET email is hosted by Microsoft 365, and uses Single Sign-On (SSO) for authentication. You can sign into your student email from anywhere with an unrestricted Internet connection. The latest versions of all major web browsers are supported.

1. Browse to [https://www.rio.edu/myrio](https://www.rio.edu/myrio)
2. Click **RioNET Email** – The RioNET authentication page is displayed
3. Login using your student email address (e.g. s300123456@students.rio.edu)
   a. Type your student email address as your username (e.g. s300123456@students.rio.edu)
   b. Type your newly created password
4. Microsoft 365 should open, and the Welcome Page displayed

**RioNET Information Sheets – Troubleshooting & Assistance Guides**

Using technology does not always come easy. What is easy for some, may offer challenges or technical issues for another person. Please reference our Guides for more assistance: [https://www.rio.edu/myrio](https://www.rio.edu/myrio)

**Campus Computing & Networking –** support@rio.edu