

**RIO GRANDE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES**

**MAY 18, 2026**

**MCARTHUR CENTER – CONFERENCE ROOM  
105 CHERRY HILL LANE  
MCARTHUR, OH 45651**

**5:00 P.M.**

**I. CALL TO ORDER – Mr. Davenport, Chair, called the meeting to order at 5:03pm.**

**II. ROLL CALL**

**Mr. Mick Davenport, Chair - present  
Ms. Kat Rinehart, Vice Chair - present  
Mr. Troy Howdyshell - present  
Ms. Mary Lynne Jones - absent  
Mr. Paul Reed - present via Teams  
Ms. Taylor Rose - present via Teams  
Ms. Debbie Saunders - present  
Mr. Christian Scott - present  
Mr. Jeff Simmons – present**

Mr. Ryan Smith, President of the University of Rio Grande and Rio Grande Community College was present.

Staff present included: Ms. Rebecca Euton, Chief Operating Officer; Dr. David Lawrence, Provost; Ms. Misty Napier, Director of the McArthur Center; Mr. Jeremy Heffernan, RGCC Interim Treasurer; Ms. Riley Klaiber, Staff Accountant; Ms. Elizabeth Bynum, Fiscal Services Specialist.

Other Attendees present: Mr. Andrew Adelman, former RGCC Trustee.

**III. APPROVAL OF APRIL 27TH MEETING MINUTES (P. 4)**

**Mr. Scott made a motion to approve the April 27<sup>th</sup> meeting minutes. Mr. Simmons seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.**

**ROLL CALL:**

**Mr. Mick Davenport, Chair                      YES**

<b>Ms. Kat Rinehart, Vice Chair</b>	<b>YES</b>
<b>Mr. Troy Howdyshell</b>	<b>ABSTAINED</b>
<b>Mr. Paul Reed</b>	<b>YES</b>
<b>Ms. Taylor Rose</b>	<b>YES</b>
<b>Ms. Debbie Saunders</b>	<b>YES</b>
<b>Mr. Christian Scott</b>	<b>YES</b>
<b>Mr. Jeff Simmons</b>	<b>YES</b>

**IV. CHAIRMAN UPDATE**

Mr. Davenport expressed how graduation was a great time and noted that it was the 150<sup>th</sup> graduation. It was the largest graduating class ever and there was a large turn out of people. Mr. Adelman expressed how graduation is payday for the trustees.

Mr. Davenport shared how the trivia was in honor of Mr. Andy Adelman. What year was Mr. Adelman appointed to the RGCC Board of Trustees? Dr. Lawrence answered correctly with 1981.

Mr. Davenport shared how there was a special agenda item he wanted to present and then passed out Resolution 5.18.26(1) to the trustees. He read the resolution aloud.

**Mr. Howdyshell made a motion to approve the following resolution. Ms. Rose seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.**

**ROLL CALL:**

<b>Mr. Mick Davenport, Chair</b>	<b>YES</b>
<b>Ms. Kat Rinehart, Vice Chair</b>	<b>YES</b>
<b>Mr. Troy Howdyshell</b>	<b>YES</b>
<b>Mr. Paul Reed</b>	<b>YES</b>
<b>Ms. Taylor Rose</b>	<b>YES</b>
<b>Ms. Debbie Saunders</b>	<b>YES</b>
<b>Mr. Christian Scott</b>	<b>YES</b>
<b>Mr. Jeff Simmons</b>	<b>YES</b>

**Resolution 5.18.26(1)**

*WHEREAS, Mr. Andrew Adelman began his term on the Rio Grande Community College Board of Trustees in 1981 and faithfully served the residents of Vinton, Gallia, Jackson, and Meigs Counties for forty years, and*

*WHEREAS, Mr. Adelman served as the Chair and Vice-Chair, was active on the Marketing and Enrollment Committee and Trusteeship Committee, voted to approve more than 6,900 associate degrees to Rio Grande Community College students, and voted to approve the use*

*of capital dollars to improve the facilities at all Rio Grande Community College campuses in the amount of \$10,817,158.00, including eight new facility construction projects and multiple renovation projects, and*

*WHEREAS, Mr. Adelman was instrumental in pursuing the dream for a new McArthur Center, and actively worked towards planning for the construction of the new Center to better serve the residents of Vinton County, and since his retirement from the Rio Grande Community College Board of Trustees, has continued to be a strong supporter of the new McArthur Center and the Rio community as a whole,*

*THEREFORE, BE IT RESOLVED that on this day, May 18th, 2026, the Rio Grande Community College Board of Trustees resolves to name the conference room in the new McArthur Center the Andrew Adelman Conference Room.*

**The Plaque - "Andrew Adelman Conference Room"**

Ms. Euton shared how the conference room they were currently meeting in would be named after Mr. Adelman. She then presented a plaque that will hang outside of the room. Mr. Davenport read the plaque aloud.

Mr. Adelman expressed that he was beyond words and thanked everyone. He shared how the new McArthur Center was even more than he envisioned and how his time served on the Rio Grande Community College Board was a wonderful experience for him. He sincerely appreciated them continuing the work to get the building built. He thanked President Smith for his ability to arrange financing with his good connections and good works. President Smith expressed how we are all in awe that he served 40 years. Mr. Adelman expressed gratitude and said he did not expect this.

**V. 2<sup>ND</sup> AMENDED FISCAL YEAR 2026 APPROPRIATIONS RESOLUTION & BUDGET (P. 14)**

Mr. Heffernan shared how the reason for this amended budget is to account for payments that need to be made to Anthology before the end of the year. In order for a purchase order to be made we need to include it in the budget. He explained how Anthology had filed for bankruptcy and Ellucian is now supporting Anthology. They are not requiring Anthology users to switch to Ellucian. The initial implementation contract still had \$845,000 in outstanding invoices owed to Anthology, but a settlement was reached with help from legal counsel to resolve all outstanding invoices prior to January 1, 2026. The settlement was for \$320,673 and \$165,000 of it has already been paid using the remaining dollars on the open PO's we have with State capital dollars. The final two payments will need to be paid with local funds. Quarterly payments have begun and some increases in the Microsoft licensing fees as well as maintenance costs have been included in this budget. We have a memorandum of understanding (MOU) with the University and they are responsible for the annual costs beyond the initial purchase. The final two settlement payments, subscription payments, and licensing/maintenance fees will be offset by the reimbursement revenue from the University through the agreement. The Shared Services Contract between RGCC

and URG has us sharing operational revenue in a percentage of 13% for RGCC and 87% for URG. Mr. Heffernan anticipated that RGCC will owe \$2 million to URG. Last year, RGCC finished with \$3.3 million in the checking account, that doesn't include investments. This year he is expecting to be around \$3.5 million at the end of June, which lines up with the calculations made when the revenue sharing model was put together by the previous CFO.

Mr. Heffernan explained that Mr. Reed inquired at a previous meeting about how the "true-up" was determined. Mr. Heffernan shared that revenue for RGCC includes tuition, fees, auxiliary, State Share of Instructions (SSI) payments, and tax levy revenue. He removed CCP discounts from the total revenue, because CCP students don't pay course fees. He also removed RGCC's 13% of the revenue. The "true-up" is determined by taking the remaining revenue and subtracting the amount RGCC has already paid to URG, the student payments and financial aid for RGCC students that URG currently has, and the 13% of URG revenue they would be giving RGCC. Whatever is remaining after the subtractions, is the "true-up" amount.

Mr. Heffernan went on to explain that he will present a final FY26 budget for approval at the June meeting. This budget could have been the final, but out of precaution he decided to make it an amended budget. He will present the final budget in June, but it shouldn't change much. He further shared that URG and RGCC will be working on the contract for the next year in the next few weeks.

Mr. Reed thanked Mr. Heffernan for the explanation.

**Mr. Simmons made a motion to approve the following resolution. Ms. Saunders seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.**

**ROLL CALL:**

<b>Mr. Mick Davenport, Chair</b>	<b>YES</b>
<b>Ms. Kat Rinehart, Vice Chair</b>	<b>YES</b>
<b>Mr. Troy Howdyshell</b>	<b>YES</b>
<b>Mr. Paul Reed</b>	<b>YES</b>
<b>Ms. Taylor Rose</b>	<b>YES</b>
<b>Ms. Debbie Saunders</b>	<b>YES</b>
<b>Mr. Christian Scott</b>	<b>YES</b>
<b>Mr. Jeff Simmons</b>	<b>YES</b>

**Resolution 5.18.26(2)**

*BE IT RESOLVED by the Board of Trustees of Rio Grande Community College, Gallia County Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending June 30, 2026, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:*

*General Fund: \$21,944,468*  
*One Mill Tax Levy Fund: \$1,414,922*  
*Capital Projects Fund: \$747,335*  
*Meigs Parking & Safety Fund: \$1,400*  
*Grants Fund: \$12,490,243*  
*Total: \$36,598,368*

**VI. LYNE CENTER ROOF PROJECT (P.20)**

Ms. Euton explained there were 3 quotes included in the agenda packet. She read off the quote amounts, sharing the base bids, the price per square foot for the decking repair and alternates.

Ms. Euton explained how Damschroder has the lowest quote and she recommended selecting them for this roof replacement project. She explained that Damschroder was the contractor who was hired to replace the roof on the Fine Arts building. She explained how Mr. Tim Swann the Interim Maintenance Director reviewed the quotes and he feels they are comparable bids. Mr. Swann confirmed that even though Damschroder was significantly less it did include everything. Ms. Euton explained how when we tear off the roof there will be decking that needs to be replaced, but we don't know how much until the roof comes off. We are using the assumption that 25% will need to be replaced. They don't believe it will be that much, but just in case.

Ms. Rinehart inquired of the roof warranty, wondering if Damschroder also had a 20-year warranty like the quote from Roof Lynx. Ms. Euton confirmed that they all have the same warranty with the Durolast roofing. Mr. Heffernan read off the portion of the quote that said it had a 20-year warranty, indicating it was a manufacturer's warranty.

**Ms. Rinehart made a motion to approve the following resolution. Mr. Howdyshell seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.**

**ROLL CALL:**

<b>Mr. Mick Davenport, Chair</b>	<b>YES</b>
<b>Ms. Kat Rinehart, Vice Chair</b>	<b>YES</b>
<b>Mr. Troy Howdyshell</b>	<b>YES</b>
<b>Mr. Paul Reed</b>	<b>YES</b>
<b>Ms. Taylor Rose</b>	<b>YES</b>
<b>Ms. Debbie Saunders</b>	<b>YES</b>
<b>Mr. Christian Scott</b>	<b>YES</b>
<b>Mr. Jeff Simmons</b>	<b>YES</b>

**Resolution 5.18.26 (3)**

*WHEREAS, the Lyne Center located at 441 East College Street requires the installation of a new roof, and*

*WHEREAS, the Rio team has received 3 quotes to determine the lowest responsive and responsible company, and*

*WHEREAS, the lowest quote was submitted by Damschroder in the amount of a base bid of \$217,841.02, and*

*WHEREAS, RGCC is accepting alt. #3 at \$10.79 per sq. ft. to replace deteriorated decking beneath the surface of the roof, and assuming up to 25% replacement of decking for a price of \$42,920.00, and,*

*WHEREAS, RGCC is including a contingency of approximately 20% at \$43,000.00*

*THEREFORE, BE IT RESOLVED that the RGCC Board of Directors approves the allocation of capital funds in an amount not to exceed \$303,761.02 toward the replacement of the Lyne Center Roof Replacement Project.*

**VII. APPROVAL OF PURCHASE AGREEMENT FOR MEIGS PROPERTY TO MARK PORTER, PENDING FINAL ATTORNEY APPROVAL (P.56)**

Ms. Euton shared how we have been discussing the sale of this property for a while. If approved this purchase agreement will be presented to Mr. Mark Porter. She explained how this agreement had been well vetted by special counsel assigned by the Attorney General's Office. This motion will be to approve the purchase agreement, pending any final changes the Attorney General may have after Mr. Mark Porter's attorneys review it.

Mr. Davenport inquired if Meigs Local Schools will still get part. Ms. Euton confirmed that 50% of the net profit will go to Meigs Local Schools. They will receive 50% of what is left after we remove all fees and costs.

**Mr. Simmons made a motion to approve the purchase agreement for Meigs property to Mr. Mark Porter, pending final attorney approval. Mr. Howdysell seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.**

**ROLL CALL:**

<b>Mr. Mick Davenport, Chair</b>	<b>YES</b>
<b>Ms. Kat Rinehart, Vice Chair</b>	<b>YES</b>
<b>Mr. Troy Howdysell</b>	<b>YES</b>

<b>Mr. Paul Reed</b>	<b>YES</b>
<b>Ms. Taylor Rose</b>	<b>YES</b>
<b>Ms. Debbie Saunders</b>	<b>YES</b>
<b>Mr. Christian Scott</b>	<b>YES</b>
<b>Mr. Jeff Simmons</b>	<b>YES</b>

**VIII. STEAM (Science, Technology, Engineering, Arts, and Mathematics) Certificate (P.63)**

Dr. Lawrence shared how this is a new 30-credit hour certificate we would like to add. It covers a lot of different areas and this is a stackable degree. That helps students if they have to drop out after their first year, they will have earned something.

Ms. Rinehart inquired if the requirements are the same as a lot of associate degrees, because it seems kind of broad. Dr. Lawrence confirmed it does tie into a lot of degrees that are offered. Ms. Napier expressed how this will be helpful to students.

Dr. Lawrence shared how the Ohio Department of Higher Education (ODHE) will no longer allow schools to get credit for a General Education degree to take advantage of the funding formula. All schools were offering it, so ODHE is no longer accepting it. This new certificate will help to offset that.

Dr. Lawrence also shared how the attachments for this resolution are an example of all the necessary items for all curriculum changes. He expressed how as we go forward we will be able to determine the best path for the Board to approve all curricular changes. He wondered if the Board preferred the action item summary, as opposed to all of the details. Mr. Davenport indicated that it was a lot of documentation to go through and an action item might be the better route for this process.

**Ms. Rinehart made a motion to approve the following resolution. Mr. Scott seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.**

**ROLL CALL:**

<b>Mr. Mick Davenport, Chair</b>	<b>YES</b>
<b>Ms. Kat Rinehart, Vice Chair</b>	<b>YES</b>
<b>Mr. Troy Howdysell</b>	<b>YES</b>
<b>Mr. Paul Reed</b>	<b>YES</b>
<b>Ms. Taylor Rose</b>	<b>YES</b>
<b>Ms. Debbie Saunders</b>	<b>YES</b>
<b>Mr. Christian Scott</b>	<b>YES</b>
<b>Mr. Jeff Simmons</b>	<b>YES</b>

**Resolution 5.18.26 (4)**

*WHEREAS, Rio Grande Community College is committed to expanding academic opportunities that support student success, workforce development, and regional needs; and*

*WHEREAS, faculty and administrators have developed, reviewed, and approved a new **STEAM Certificate** designed to enhance student learning in science, technology, engineering, arts, and mathematics; and*

*WHEREAS, the proposed certificate aligns with the College's mission and strategic priorities and has been developed in accordance with institutional academic standards and procedures;*

*NOW, THEREFORE, BE IT RESOLVED that the Rio Grande Community College Board of Trustees hereby approves the establishment of the **STEAM Certificate** and its associated coursework, as presented; and authorizes the administration to implement the certificate and take any necessary actions to support its delivery.*

**IX. TRAVEL POLICY CLARIFICATION**

- **EFFECTIVE FOR ANY TRAVEL REIMBURSEMENT DATES AS OF 1/1/26**

**Option 1:** Local travel, within 10 miles or less **one-way**, will not be eligible for travel reimbursement.

**Option 2:** Local travel, within 10 miles or less **round-trip**, will not be eligible for travel reimbursement.

Mr. Heffernan shared how our current travel policy just states, "Local travel, within 10 miles or less, will not be eligible for travel reimbursement." There has been a bit of ambiguity as to whether that applies to round trip or one way, so we just want the Board's input to change the language to option 1 or 2. Mr. Heffernan shared that he is fine with the round trip if the Board agrees. It just really comes down to the audit to make sure there isn't ambiguity.

Ms. Euton shared how we mirrored the University's travel policy and Ms. Cherokee Ruby, the University CFO, is also looking at this same question on their side. They currently have been doing round trip, because auditors are more forgiving when there is a question and you work in favor of the employees.

Ms. Saunders inquired of how often this has come up. Ms. Euton shared that we updated the travel policy a few months ago, so we just now got our first issue. We had someone put 7 miles one-way. Mr. Heffernan shared how he usually sees 20 miles or more, but this just came in and if you look at the round trip it was more than 10. Ms. Euton shared how she interpreted the policy to mean round trip and Mr. Heffernan

interpreted the policy to mean one way. Mr. Heffernan added that either option was fine as long as it is clear.

Ms. Saunders wondered if there would be a lot to go back and fix if it is backdated to January 1<sup>st</sup> to fix. Mr. Heffernan explained that there wouldn't be a lot, he put effective January 1st, because the current request goes back to February.

Mr. Howdyshell shared that he thought round trip would be good, because it favors the employee. Ms. Rinehart shared how she doubted this would come up often due to there being few places you can go for that mileage; most locations will be further away.

**Ms. Saunders made a motion to select Option 2, round-trip. Mr. Howdyshell seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.**

**ROLL CALL:**

<b>Mr. Mick Davenport, Chair</b>	<b>YES</b>
<b>Ms. Kat Rinehart, Vice Chair</b>	<b>YES</b>
<b>Mr. Troy Howdyshell</b>	<b>YES</b>
<b>Mr. Paul Reed</b>	<b>YES</b>
<b>Ms. Taylor Rose</b>	<b>YES</b>
<b>Ms. Debbie Saunders</b>	<b>YES</b>
<b>Mr. Christian Scott</b>	<b>YES</b>
<b>Mr. Jeff Simmons</b>	<b>YES</b>

**X. REAL ESTATE LEASE TRANSACTION – HOLZER HEALTH (P. 80)**

Ms. Euton indicated this was a draft lease for Holzer Health Systems to lease space in the new McArthur Center building. She explained how she had worked with the Attorney General to create the lease. She asked them if this lease needs to be approved by the Board since we would be receiving funds and not expending funds. The Attorney General suggested that the lease go before the Board in case any issues come up with the property in the future. She also indicated there would be a similar lease with Ohio Means Jobs, but it will be a little different due to them being a public entity.

Ms. Euton noted that the insurance language was provided by our property and casualty insurance company.

This motion would also be pending final Attorney General approval. It is an initial one-year, one-month lease. We will be able to re-evaluate the cost of utilities and account for what we charge the tenant. This will allow us to make sure what we are charging is in line with the costs we incur. This will give us data to review to make sure we are appropriately able to cover expenses.

Mr. Simmons made a motion to approve the lease agreement with Holzer Health Systems, pending final Attorney General review. Mr. Scott seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.

**ROLL CALL:**

Mr. Mick Davenport, Chair	YES
Ms. Kat Rinehart, Vice Chair	YES
Mr. Troy Howdysshell	YES
Mr. Paul Reed	ABSTAINED
Ms. Taylor Rose	YES
Ms. Debbie Saunders	YES
Mr. Christian Scott	YES
Mr. Jeff Simmons	YES

**XI. OTHER BUSINESS**

Ms. Euton shared how the ribbon cutting for the new McArthur Center is scheduled for Friday, June 26<sup>th</sup> at 10am. This was our best chance to have the Governor join us.

**XII. EXECUTIVE SESSION**

- Executive Session was not initiated at this meeting.

**XIII. ADJOURNMENT**

Mr. Adelman shared in closing that he was very appreciative of the trustees and staff. He was also very appreciative of his 40 years served on the Board. He expressed that he was very humbled by what they have done with the McArthur Center and thanked everyone.

There being no further business to discuss, Mr. Howdysshell made a motion and Ms. Rinehart seconded the motion to adjourn the meeting at 5:43pm. Mr. Davenport called for a voice vote. The motion to adjourn was passed unanimously.

  
Mr. Mick Davenport, Chair

  
Ms. Elizabeth Bynum, Fiscal Services Specialist