RIO GRANDE COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES

JUNE 22, 2026

BOB EVANS FARMS HALL, RM 216
5:00 P.M.

I. CALL TO ORDER – Mr. Davenport, Chair, called the meeting to order at 5:01pm.

II. ROLL CALL

Mr. Mick Davenport, Chair - present
Ms. Kat Rinehart, Vice Chair – present via Teams
Mr. Troy Howdyshell - present
Ms. Mary Lynne Jones - absent
Mr. Paul Reed - absent
Ms. Taylor Rose - present via Teams
Ms. Debbie Saunders - present
Mr. Christian Scott - present
Mr. Jeff Simmons – present

Mr. Ryan Smith, President of the University of Rio Grande and Rio Grande Community College was present.

Staff present included: Ms. Rebecca Euton, Chief Operating Officer; Dr. David Lawrence, Provost; Mr. Tom Sutton, Associate Vice President of Administration; Mr. Michael McCorkle, Director of Marketing; Mr. Jeremy Heffernan, RGCC Interim Treasurer; Ms. Riley Klaiber, Staff Accountant; Ms. Elizabeth Bynum, Fiscal Services Specialist.

III. APPROVAL OF MAY 18TH MEETING MINUTES (P. 4)
Mr. Simmons made a motion to approve the May 18th meeting minutes. Mr. Scott seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.

ROLL CALL:

Mr. Mick Davenport, Chair	**YES**
Ms. Kat Rinehart, Vice Chair	**YES**
Mr. Troy Howdyshell	**YES**
Ms. Taylor Rose	**YES**

Ms. Debbie Saunders	**YES**
Mr. Christian Scott	**YES**
Mr. Jeff Simmons	**YES**

IV. CHAIRMAN UPDATE

Mr. Davenport shared a letter from Mr. Andy Adelmann that expressed his appreciation for the trustees' recognition of him with the new McArthur Center Conference Room. Mr. Davenport articulated how Mr. Adelmann is a class act.

Mr. Davenport explained how in the 1940's, Mr. Newt Oliver, set scoring records in Basketball at Rio. When he left Rio another player, Mr. George Stevenson, set a higher scoring average then went on to play briefly for a very famous basketball team after college. What was the team? Dr. Lawrence answered correctly with the Harlem Globetrotters.

Mr. Davenport shared a second trivia question. This Friday we have an exciting ribbon cutting planned that will include the Governor in attendance at the new McArthur Center. What year did the original McArthur Center open? Mr. Howdyshell answered correctly with 2010.

V. FINAL AMENDED FISCAL YEAR 2026 APPROPRIATIONS RESOLUTION & BUDGET (PP. 15)

Mr. Heffernan shared how at the last meeting when the Board approved the 2nd Amended Budget for FY26, he had mentioned that he would need to bring a Final Amended Budget to the June meeting. In comparison to the initial budget at the beginning of the year the State subsidy was 3.5% more than originally budgeted, which was $253,000 more. We also received 4.4% or $62,803 more in tax levy revenue than what was anticipated. He shared how the largest change was the Tuition, Fees, and Auxiliary; they were higher for the final budget by about $1.2 million. This increase was due to record enrollment and housing.

The original budget showed a decrease of $656,000 in net position under the general fund, but the final budget is in the black by about $300,000. The difference in expenditures was due to the Shared Services Contract expense increased by nearly 10% or $1.8 million due to the increase in revenue from revenue sharing. If the revenue increases the amount going to the University from the Shared Services Contract increases as well, because 87% of the total revenue amount belongs to the University. He also explained how there are expenses under the old contract that the Community College was responsible for, but under the new contract the University is responsible for them.

Mr. Heffernan explained how there were a few other expenditure differences as well. He included the CCP Discounts in his budget and he also included the property tax payment that we have to make for the leased property in Pike. We also didn't spend as much on utilities that we originally budgeted for, due to the construction timeline. The construction took longer, so the Randy Evans Construction company covered the utilities for a longer period of time at McArthur until we reached substantial completion. Other cost savings were created, because we didn't spend as much on payroll due to changes in personnel and times where positions were vacant.

Mr. Howdyshell made a motion to approve the following resolution. Ms. Saunders seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.

ROLL CALL:

Mr. Mick Davenport, Chair	**YES**
Ms. Kat Rinehart, Vice Chair	**YES**
Mr. Troy Howdyshell	**YES**
Ms. Taylor Rose	**YES**
Ms. Debbie Saunders	**YES**
Mr. Christian Scott	**YES**
Mr. Jeff Simmons	**YES**

Resolution 6.22.26(1)
BE IT RESOLVED by the Board of Trustees of Rio Grande Community College, Gallia County Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending June 30, 2026, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

General Fund: $22,403,771
One Mill Tax Levy Fund: $1,477,725
Capital Projects Fund: $865,826
Meigs Parking & Safety Fund: $1,400
Grants Fund: $12,119,750
Total: $36,868,472

VI. FIRST AMENDED FISCAL YEAR 2027 APPROPRIATIONS & BUDGET (P. 23)

Mr. Heffernan shared how the biggest reasons to amend the Fiscal Year 27 budget was due to grant funds and the capital budget. When he initially created the Fiscal Year 27 budget, he only included the retainage from the Appalachian Grant, but it has taken longer to complete the projects than originally planned. There is about $2.3 million left on the grant to pay for McArthur, but there will be an invoice coming soon from the contractor for $1.2 million to cover work in April and May. There is about $185,000 left on the grant for Jackson. These dollars will need to be expended by September 30th. He included those amounts in the grant line of the budget. The other grant that needed to be included was the Ohio Work Ready Grant. That is a scholarship that we receive for about $70,000 a year.

He went on to explain how we have received the final Fiscal Year 27 projections for our State Share of Subsidy (SSI) funding. Rio's amount increased by 1.4%. There were schools who received more and schools who received less, so we were in the middle. He noted that Belmont Tech and Marion Tech were the two schools with the highest percentage increase.

The capital budget also had an increase now that we know the Senate bill passed and Rio will receive $7.5 million in Small Campus Targeted Assistance. Rio will also be receiving $1.4 million in Basic Renovation Capital Funds. The original revenue listed in the budget was $900,000, but he increased it to a little over $2,000,000. Most of what will take place next year is spending on architecture and construction costs. It includes the upcoming projects of Kidd Math/Science, Davis Career Center, and the HVAC in the Lyne Center.

He corrected the expenditures by including CCP discounts. CCP students don't get charged course fees and their tuition rate is $166.55 per credit hour, which is lower than the $186 per credit hour for typical students. CCP students that are taught at their high schools are paid at the floor rate which is $41.64 per credit hour.

Other changes include accounting for the annual Anthology ERP payments that are reimbursed by URG and an increase in utilities by another $25,000 due to the new McArthur Center, now that we have started to get the bills.

Mr. Heffernan then shared an additional page with the trustees that compared the beginning balances of FY26 with the beginning balances of FY27 to show the comparison between the two. He explained how the biggest difference is due to grants. Having a grant fund of $13,000,000 in FY26 for the Appalachian Grant is extraordinary. In FY25, the grant fund budget was $1.9 million due to the Power Grant used for the Meigs Center.

He shared how the levy doesn't change much and the general fund is mostly different due to the new Shared Revenue Contract. He included what the University owes the Community College. The revenue on the line is the 13% of the University's income that they would be giving to us. There are two ways to do this. We can discount off the revenue they owe us by removing it from the amount we owe them. The other option is they can physically cut us a check and we end up cutting them a larger check that includes the amount they are giving us by not deducting it from what we owe them.

Mr. Davenport explained how he had asked Mr. Heffernan to share this information so they could look at it from a year to year comparison. President Smith added how the grant fees are hard to compare from one year to the next, because there will always be a variance.

Mr. Scott made a motion to approve the following resolution. Mr. Simmons seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.

ROLL CALL:

Mr. Mick Davenport, Chair	**YES**
Ms. Kat Rinehart, Vice Chair	**YES**
Mr. Troy Howdyshell	**YES**
Ms. Taylor Rose	**YES**
Ms. Debbie Saunders	**YES**
Mr. Christian Scott	**YES**
Mr. Jeff Simmons	**YES**

Resolution 06.22.26(2)
BE IT RESOLVED by the Board of Trustees of Rio Grande Community College, Gallia County Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending June 30, 2027, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

General Fund: $21,797,514
One Mill Tax Levy Fund: $1,427,454
Capital Projects Fund: $2,007,934
Meigs Parking & Safety Fund: $2,500
Grants Fund: $2,380,315
Total: $27,615,717

VII. PARKING PASSES

- **$165 PARKING PASS AT ALL CAMPUSES**
- **AUTOMATICALLY CHARGED, EXCEPT FOR CCP STUDENTS AND ONLINE STUDENTS**
- **CLEAR OPTIONS TO OPT OUT**

Ms. Euton explained how in the past we have had two types of parking permits; $165 on Main Campus and $100 at the Meigs Center per year. At Meigs it was implemented as a parking and safety fee to use for the maintenance of the parking lot and the lighting for safety. Students with a Meigs parking permit can not use it on Main Campus. The new McArthur Campus has prompted us to revisit the parking permit fees.

Ms. Euton shared how we would like to go the route of making the parking permit the same amount of money at all campuses for all students, this will ensure that all students pay what they should. It would also simplify the parking pass. There will be exceptions for CCP students who don't pay fees and students who are online only, they will be able to opt out. There will be other options for opting out when it is reasonable, such as a student who doesn't have a vehicle on campus. This will also bring in more revenue.

Mr. Howdyshell made a motion to approve the parking passes at all campuses. Ms. Rinehart seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.

ROLL CALL:

Mr. Mick Davenport, Chair	**YES**
Ms. Kat Rinehart, Vice Chair	**YES**
Mr. Troy Howdyshell	**YES**
Ms. Taylor Rose	**YES**
Ms. Debbie Saunders	**YES**
Mr. Christian Scott	**YES**
Mr. Jeff Simmons	**YES**

VIII. EXTENSION OF THE URG/RGCC SHARED SERVICES CONTRACT TO DECEMBER 31, 2026 (P. 31)

President Smith shared how we signed a new Shared Services Contract last year and it ran through the Joint Board Commission. They reviewed the contract and then it went to the Attorney General. All in all, it's split out 87% University and 13% Community College, which came out pretty accurate. However, our intent was to review it every year to see what we need to tweak. We found out the end of the fiscal year is not a great place to check, because not everything has been settled and finalized from the fiscal year yet. He shared how the numbers came out pretty close to the predictions, but it's too premature to know for sure.

Mr. Davenport noted that it probably worked out better than we thought for the first year of the contract. President Smith confirmed that it did.

Mr. Simmons made a motion to approve the following resolution. Ms. Saunders seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.

ROLL CALL:

Mr. Mick Davenport, Chair	**YES**

Ms. Kat Rinehart, Vice Chair **YES**
Mr. Troy Howdyshell **YES**
Ms. Taylor Rose **YES**
Ms. Debbie Saunders **YES**
Mr. Christian Scott **YES**
Mr. Jeff Simmons **YES**

Resolution 06.22.26(3)
WHEREAS, the Board of Trustees has discussed and agreed upon an extension of Agreement for Shared Services Contract between the University of Rio Grande and Rio Grande Community College, and

WHEREAS, the Board of Trustees has discussed and agreed upon an extension of the Agreement for Shared Services Contract Appendices A & B,

NOW, THEREFORE, BE IT RESOLVED, that the Agreement for Shared Services Contract and Addendum between the University of Rio Grande and Rio Grande Community College has been extended until December 31, 2026.

IX. EXTENSION OF PRESIDENTIAL CONTRACT TO JUNE 30, 2027 (P. 46)

Ms. Euton explained that this is just a continuation of the current contract and we are just seeking to renew it for another year.

Mr. Scott made a motion to approve the following resolution. Ms. Saunders seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.

ROLL CALL:

Mr. Mick Davenport, Chair **YES**
Ms. Kat Rinehart, Vice Chair **YES**
Mr. Troy Howdyshell **YES**
Ms. Taylor Rose **YES**
Ms. Debbie Saunders **YES**
Mr. Christian Scott **YES**
Mr. Jeff Simmons **YES**

Resolution 06.22.26(4)
WHEREAS, the Board of Trustees has discussed and agreed upon an extension of the Presidential Services Contract between the University of Rio Grande and Rio Grande Community College, and

WHEREAS, the Board of Trustees has discussed and agreed upon an extension of the Presidential Services Contract with no changes, NOW, THEREFORE, BE IT RESOLVED, that the Presidential Services Contract between the University of Rio Grande and Rio Grande Community College has been extended until June 30, 2027.

X. EXTENSION OF THE MOU FOR LEASES TO JUNE 30, 2027 (PP. 58)

Ms. Euton explained how some of the trustees may remember a conversation from years ago about who owns what on campus. It is very complicated, so we created this Memorandum of Understanding (MOU) about our shared ownership to appease the auditors on both sides. We would like to sort it out, but have been unable to do that due to the large expense it would cause for both sides.

Mr. Scott made a motion to approve the extension of the MOU for leases to June 30, 2027. Mr. Simmons seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.

ROLL CALL:

Mr. Mick Davenport, Chair	**YES**
Ms. Kat Rinehart, Vice Chair	**YES**
Mr. Troy Howdyshell	**YES**
Ms. Taylor Rose	**YES**
Ms. Debbie Saunders	**YES**
Mr. Christian Scott	**YES**
Mr. Jeff Simmons	**YES**

XI. APPROVAL OF THE RGCC COMPLETION PLAN, 2026-2028 (P. 60)

- Rio Grande Community College is required to submit a Completion Plan to the Ohio Department of Higher Education every two years.

Dr. Lawrence shared how the completion plan was started back in 2014 with the Student Success Leadership Institute (SSLI). All institutions in Ohio plan initiatives to address certain priorities the State has put on institutions. We have two primary goals; one is to expand embedded credentials and certificates. He shared how we have created certificates that are embedded into Associates degrees, so if a student has to drop out they will have a certificate. It will also make it easier for the students to return and get started back. We have done the same thing with Baccalaureate degrees as well. The other goal has been to set up college credit for students who have life experiences that could count toward credit for certain required courses. There is a whole process the students have to go through to prove they have learned the necessary skills from their life experiences. We have done it in the past, but didn't have many students take advantage of it.

Mr. Howdyshell made a motion to approve the RGCC Completion Plan, 2026-2028. Mr. Scott seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.

ROLL CALL:

Mr. Mick Davenport, Chair	**YES**
Ms. Kat Rinehart, Vice Chair	**YES**
Mr. Troy Howdyshell	**YES**
Ms. Taylor Rose	**YES**
Ms. Debbie Saunders	**YES**
Mr. Christian Scott	**YES**
Mr. Jeff Simmons	**YES**

XII. ENROLLMENT REPORTS

- **SUMMER (P. 69)**

  Mr. Heffernan explained how this enrollment report is as of the census date, which is the 15th day of the semester. Overall the Community College came in 9% above budget and at 13% higher than last year in FTE's (Full-Time Equivalent). The summer non-CCP enrollment was the highest it has been since 2022. CCP students in summer are less of a revenue discount, because in summer there are no courses at the high schools being taught by the high school instructors at the floor rate of $41.64 per credit hour. The non-CCP was 12% above last year for FTE, which equals 16 more full-time students. Meigs and Main campus were down from last year, but McArthur and Online were up for non-CCP. CCP students were up everywhere from last year except for McArthur. Last year's summer enrollment was down from 24(187.3) and 23(187), so this summer's enrollment has rebounded nicely.

- **FALL (P. 70)**

  Mr. Heffernan explained that as of the 17th, we are currently 6% above last year. This is largely driven by the 20% increase in CCP and that number is largely driven by the early entry of McArthur High School and Main High School. These are students being taught at the high school and not on our campus. In 2025 we didn't have those high schools on there.

  Last year, RGCC had record enrollment for Fall, but even though RGCC was 17% over 2024, at this time last year, 2025 was only 6% over 2024. So being at an overall 6% increase and dead even with last year for Non-CCP students is strong considering that last year was a 17% increase in Non-CCP students.

Housing is looking good with more students placed than compared to this same time last year.

Mr. Davenport inquired about why Non-CCP enrollment is so far down in Meigs for Fall. Ms. Euton expressed that she didn't have an answer at this point in time, but she will investigate as we get closer to the start of the semester. She shared how more students are taking online courses, but she is not sure if that is the reason at the present time.

XIII. CONSTRUCTION UPDATES (P. 71)

Ms. Euton went over the construction updated from her report included in the agenda.

XIV. STAFF REPORTS

- **PRESIDENT'S REPORT - MR. RYAN SMITH (P. 74)**

  President Smith went over the highlights from the report he included in the agenda.

  He further noted that since Mr. Jeff Lanham has retired as the Athletic Director and Mr. David Smalley has retired from being the Women's Basketball coach; Mr. Brandon Bias has stepped up to assist with both. Mr. Bias is going to try to handle both and we will see how it goes. It's possible we will need to revamp, because there is a lot involved to do both positions. He has set up assistants to space it out and Mr. Bias will focus on the larger sports

  Mr. Simmons inquired if it was safe to say the capital funds are more than what we expected. President Smith explained how we got all three projects we requested, but it left him with a feeling of wondering if we left money on the table and could have asked for more. President Smith expressed that the Governor was very good to us. Mr. Simmons shared that 3 out of 3 was pretty good.

- **PROVOST'S REPORT – DR. DAVID LAWRENCE (P. 79)**

  Dr. Lawrence went over the highlights from the report he included in the agenda.

  He further noted that he was very pleased to have hired the new Dean for the College of Health Studies, Dr. Suzanne Konz. She is coming to us from Marshall University and has been doing a lot in allied health areas with a background in Sports and Exercise Medicine. She won't be at Rio until July 20th.

He further shared that they have had interviews for the Dean of the College of Business last week and he feels good about how they went.

- **CHIEF OPERATING OFFICER'S REPORT - MS. REBECCA EUTON (P. 82)**
  Ms. Euton went over the highlights from the report she included in the agenda.

  She noted that Mr. Tim Swann the Interim Maintenance Director is doing an excellent job. He has been identifying and solving some of the ongoing issues we have had on campus for a while.

  She shared that Mr. Heffernan and President Smith have been working together to try to figure out how we can put several of the small items together to create fewer Controlling Board requests. Those requests are very involved and require a lot of Mr. Heffernan.

  Ms. Euton then explained how she had included additional pages to her report. Those pages contain a list that she started a couple of years ago with the help of the former URG CFO, Ms. Meghann Fraley. The list is to help see what is coming up and how we can maximize our funding sources. She wanted them to see where we are with some of the different projects that were listed.

- **DIRECTOR OF MARKETING – MR. MIKE MCCORKLE (P. 87)**
  Mr. McCorkle shared a PowerPoint from the agenda on the projection screen through teams.

XV. ACTION MATRIX (P. 96)

Mr. Davenport asked Dr. Lawrence to share his updates for the follow-ups included on the Action Matrix.

Dr. Lawrence distributed a spreadsheet put together by Ms. Kelsey Doughman, Director of Institutional Research and Assessment, that showed information on how many students are staying at Rio of those who graduated with Associate degrees in the Spring. Dr. Lawrence shared that he didn't see any specific trends that stood out in the data, but he wanted to share it as a follow up to Mr. Reed's question from a prior meeting.

Dr. Lawrence shared another follow-up item from the Action Matrix concerning curriculum approval. He shared how Ms. Annette Ward, URG's Chief of Staff, checked on whether the University Board would need full Board approval for the curricular items and they don't require the full Board. Dr. Lawrence feels it is up to the RGCC Board if they would like to have full Board approval on all curricular changes, or if they would rather appoint a committee of the Board to oversee the curricular items. He continued with how during the summer it isn't as big of a deal, because there are less items that need to be approved. He felt they will have a better idea of how many items will need to be approved later in the year.

Mr. Heffernan shared an update from the Action Matrix regarding an insurance question presented at a prior meeting. He explained that Ms. Rose had questioned since the Board would be approving more, would they need more insurance coverage. Mr. Heffernan explained how the current insurance policy is designed to cover the Board's decisions. There is a policy in place to cover $3 million under the Errors and Omissions Policy that covers the trustees and employees acting on behalf of the Community College. Mr. Davenport inquired if that was standard and Mr. Heffernan responded that he believed it was. Ms. Rose thanked Mr. Heffernan for checking on it and felt that the trustees were in a good place with liability after hearing the response.

XVI. OTHER BUSINESS

No additional business items were discussed or addressed at this meeting.

XVII. EXECUTIVE SESSION

A motion was made at 6:19pm by Mr. Simmons to enter into executive session to discuss the position of a public employee. The motion was seconded by Ms. Saunders. President Smith and Ms. Euton were invited to join the trustees in executive session.

ROLL CALL:

Mr. Mick Davenport, Chair	**YES**
Ms. Kat Rinehart, Vice Chair	**YES**
Mr. Troy Howdyshell	**YES**
Ms. Taylor Rose	**YES**
Ms. Debbie Saunders	**YES**
Mr. Christian Scott	**YES**
Mr. Jeff Simmons	**YES**

Executive Session ended at 6:24pm.

Ms. Saunders made a motion to remove the "Interim" title and appoint Jeremy Heffernan as Treasurer for Rio Grande Community College at a salary of $75,000 annually, effective July 1, 2026. Mr. Scott seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.

ROLL CALL:

Mr. Mick Davenport, Chair	**YES**
Ms. Kat Rinehart, Vice Chair	**YES**
Mr. Troy Howdyshell	**YES**
Ms. Taylor Rose	**YES**

Ms. Debbie Saunders	**YES**
Mr. Christian Scott	**YES**
Mr. Jeff Simmons	**YES**

XVIII. CHAIR NOMINATIONS

Mr. Davenport opened the floor for nominations and noted that it would be effective on July 1, 2026.

Mr. Davenport nominated Ms. Kat Rinehart for the position for Chair. Mr. Howdyshell seconded the nomination.

No other nominations were submitted.

Ms. Saunders made a motion to close the floor for nominations. Mr. Simmons seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.

ROLL CALL:

Mr. Mick Davenport, Chair	**YES**
Ms. Kat Rinehart, Vice Chair	**YES**
Mr. Troy Howdyshell	**YES**
Ms. Taylor Rose	**YES**
Ms. Debbie Saunders	**YES**
Mr. Christian Scott	**YES**
Mr. Jeff Simmons	**YES**

XIX. VICE CHAIR NOMINATIONS

Mr. Davenport opened the floor for nominations for Vice Chair.

Mr. Scott nominated Mr. Troy Howdyshell for the position of Vice Chair. Ms. Saunders seconded the nomination.

No other nominations were submitted.

Mr. Simmons made a motion to close the floor for nominations. Mr. Scott seconded the motion. Mr. Davenport called for a roll call vote. The motion passed.

ROLL CALL:

Mr. Mick Davenport, Chair	**YES**
Ms. Kat Rinehart, Vice Chair	**YES**

Mr. Troy Howdyshell	**YES**
Ms. Taylor Rose	**YES**
Ms. Debbie Saunders	**YES**
Mr. Christian Scott	**YES**
Mr. Jeff Simmons	**YES**

Mr. Simmons thanked Mr. Davenport for serving as Chair. Mr. Davenport expressed gratitude for how nice it has been serving as the Chair of the Rio Grande Community College Board of Trustees. Mr. Scott shared how he hoped the next administration would continue the trivia that Mr. Davenport had incorporated into the meetings.

XX. ADJOURNMENT

There being no further business to discuss, Mr. Howdyshell made a motion and Mr. Davenport seconded the motion to adjourn the meeting at 6:29pm. Mr. Davenport called for a voice vote. The motion to adjourn was passed unanimously.

Kat Rinehart — Elizabeth Bynum

Ms. Kat Rinehart, Chair — Ms. Elizabeth Bynum, Fiscal Services Specialist