

V4 - Identity Verification Form

Your 2026–2027 Free Application for Federal Student Aid (FAFSA) was selected for verification. Federal Regulations require that we verify the information that is reported on your Free Application for Federal Student Aid (FAFSA) before any offers can be made. You must complete and sign this worksheet, attach any required documents, submit the form and other required documents to the financial aid office. After reviewing the provided documentation, we may request additional support.

(First Name)_____
(Last Name)_____
(Student ID #)

You have two options to complete this requirement:

1. Submit this completed (Section 1) form in person, along with an unexpired, valid, government-issued photo identification, to the financial aid office.
2. You may complete this form (Section 2) in the presence of an authorized Notary along with your unexpired, valid, government-issued photo identification. The Notary will then need to complete the Notary's section of this form. You must then mail the original of this to the financial aid office.

Note: regardless of which option you choose, we reserve the right to ask for additional documentation if the documents presented are not sufficient.

Military IDs are not a valid form of ID for this purpose because we cannot make a copy of the ID under Title 18, Section 701 of the U.S. Code.

How will you be completing this requirement:

- ☐ In person (Complete Section 1)
- ☐ Notary (Complete Section 2)

Must submit valid photo ID at the time of submission.

University of Rio Grande | Rio Grande Community College Financial Aid Office
P.O. Box 500 Rio Grande, Ohio 45674
Phone: (740) 245-7218 | Email: finaid@rio.edu
Important – Please use a pen (not pencil).

V4 - Identity Verification Form**Section 1 (In Person)**

To be signed at the Institution:

The Student must appear in person at The University of Rio Grande to verify the student's identity by presenting an unexpired, valid, government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

(Student Signature)

(Date)

ID card:

***If using passport, please attach to a separate page.

FOR OFFICE USE ONLY:

Student presented one of the following:

☐ State Driver's License or Identification Card

☐ U.S. Passport

☐ Other: _____

Received by: _____

(Authorized Staff Printed Name) (Authorized Staff Signature)

Date Received: _____

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V4 - Identity Verification Form**Section 2 (Notary)**

To be signed in the presence of a Notary:

If the student is unable to appear in person at The University of Rio Grande to verify the student's identity, the student must provide to the institution a copy of the unexpired, valid, government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport.

(Student Signature)_____
(Date)**Notary's Certificate of Acknowledgement**

(Original Notary's Certificate of Acknowledgement must be submitted; no copies or electronic submissions will be accepted)

State of _____

City/County of _____

On _____, before me, _____
(Date) (Notary name)personally appeared, _____, and proved to me on basis of
(Printed student name)satisfactory evidence of identification _____
(Type of unexpired, valid, government-issued photo ID provided)

To be the above-named person who signed the foregoing

instrument. WITNESS my hand and official seal:

(Notary signature)_____
(Seal)My Commission expires on _____
(Date)**Must submit valid photo ID at the time of submission.**

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