Library Resources
Describe the involvement of a professional librarian in the planning for the program (e.g., determining adequacy of current resources, working with faculty to determine the need for additional resources, setting the budget for additional library resources/services needed for the program).

Davis Library’s collection is developed by means of input from the School of Education Faculty and the Graduate Program by soliciting recommendations each semester for new monographic acquisitions. These acquisitions are made possible through funding within the Library’s budget. Funding is allocated equitably to each discipline by means of a formula which distributes funding based on factors, including a weighting factor for level of user expertise (lower division vs. upper division students) and an inflation factor. Given the School of Education’s high complement of upper division students and coursework, coupled with the relative cost of acquisitions in the field of education, the Library’s education collection fares well in relation to the other disciplines within the Institution’s curriculum. In this way, the collection is continually built effectively from year to year. While the Library might prefer its institutional budget allocations to be larger, the Library’s collection is built systematically and fairly.

Davis Library’s capability to assist faculty in accessing information and other resources is on a level comparable to other colleges and universities across the State of Ohio (and most likely the Nation). The Library’s participation in OhioLINK provides faculty with access to cutting edge technology, resources and capabilities that years ago would be found only at the largest or most prestigious academic institutions. Similarly, Davis Library’s local collection is augmented by the holdings of every other academic library in Ohio, nearly 50 million volumes, that can be ordered and received in less than three working days though OhioLINK’s online patron borrowing capability. Faculty are supported by Davis Library’s full-time professional librarians who are capable of guiding faculty through the maze of available resources by using advanced searching techniques and methods in which they continue to be trained in using.

Describe the library resources in place to support the proposed program (e.g., print, digital, collections, consortia, memberships, services, etc.).

Background
The Jeanette Albiez Davis Library, the University of Rio Grande's Library, is a 38,000 square foot facility that was expanded and renovated in 1991. It seats 410, and offers two classrooms, a library instruction room, two small-group study rooms, three media/preview rooms and a conference room. The facility is wired extensively to take advantage of internet/multimedia applications and services, including RioCat, which provides indexing to Davis Library’s entire collection, and OhioLINK, a consortium of Ohio academic libraries offering remote access to collections across the State, as well as access to a wealth of research databases and several thousand electronic journals. The ground floor contains a public computer lab with 32 workstations and two network laser printers. The Library computer network supports word processing, spreadsheet, email and web browsing. The Library is also equipped with Wi-Fi technology throughout all three of its floors.

Library Hours
During the regular academic year, the Library is open seven days a week for a total of seventy-
three hours, four evenings each week until 10:00 PM. Users come into the Library to find books and articles, use resources (including reserves), use public computers, study, make copies, attend meetings, and relax.

**Library Collection & Services**

Library services extend beyond the four walls of the building on campus. Faculty and students can search information electronically and receive full text on their desktops. Faculty and students can access RioCat and OhioLINK from labs, offices, dorm rooms, as well as their homes. Davis Library serves the University of Rio Grande/Rio Grande Community College undergraduate and graduate programs with holdings in excess of 570,000 items, including 94,197 volumes, 446,409 units of microforms, and 2,412 audio-visual materials. Davis Library subscribes to over 230 current paper periodicals and maintains a collection of approximately 30,000 government documents as a selective U.S. Government Documents Depository.

Through its home page on the world wide web (http://library.rio.edu), Davis Library offers students and the Rio academic community access to a growing local collection and current technologies to meet research and study needs. These include the Library's local public access catalog, RioCat, and OhioLINK. Through OhioLINK, students can request materials and receive them within a few days from any of 85 member institution libraries throughout Ohio. Tens of thousands of journal articles are available full text through OhioLINK and can be printed or saved directly to their workstation or portable storage device, regardless of their location. Rio students may also visit and use other OhioLINK libraries throughout the State simply by presenting their valid Rio Grande student I.D. card. Additionally, as a charter member of the Online Computer Library Center (OCLC) and OHIONET, a statewide network of OCLC participating libraries, Davis Library can provide students, faculty and staff with access to virtually anything they may wish to use for their research through its traditional interlibrary loan service.

The RioCat online catalog contains catalog records of Davis Library holdings, and of books at the Madog Welsh Center, also located on the University’s campus. Davis Library’s online catalog is interactive with the OhioLINK Central Catalog, which contains cataloging records representing the holdings of 88 of Ohio’s college and university libraries. Through OhioLINK, users may directly request virtually any of the 45.9 million items identified on the OhioLINK Central Catalog. A courier service assures delivery of OhioLINK materials to Davis Library within three working days of the request. There is no charge for this service. Davis Library subscribes to 230 periodicals, some in current (paper) and some in retrospective (micro) formats. A title search on RioCat will show holdings information for each periodical title.

Describe any additional library resources that are needed to support the request and provide a timeline for acquiring/implementing such services. Where possible, provide a list of the specific resources that the institution intends to acquire, the collaborative arrangements it intends to pursue, and monetary amounts the institution will dedicate to the library budget to support and maintain the proposed program.

Davis Library’s continued participation in the OhioLINK consortium provides University of Rio Grande students and faculty with access to:

- 50 million volume holdings of 88 research libraries across the State
- Millions of electronic articles
- 17,000 electronic journals
- 140 electronic research databases
- 68,000 e-books
Thousands of images, videos and sounds
32,000 theses and dissertations from Ohio students

These exceptional resources are supplemented by a strong local collection of books and periodicals. All of these resources are supported by a knowledgeable and highly qualified staff, including four professional librarians from ALA (American Library Association) accredited programs.

While academic libraries strive to provide all the resources that can be mustered to meet the research needs in support of their respective curricula, Davis Library is very fortunate to be able to provide excellent resources and services to its users. Other than maintaining current OhioLINK resources and the steady growth of its local collection, with assistance from its faculty, no additional resources are expected to be necessary at this time.

**Information literacy**

Describe the intent of the institution to incorporate library orientation and/or information literacy into the proposed program. In your response, describe initiatives (e.g., seminars, workshops, orientations, etc.) that the institution uses or intends to use for faculty and students in the program.

**Bibliographic Instruction:** Davis Library’s bibliographic instruction program has been designed to provide students with a growing set of research skills over their academic careers at the University of Rio Grande:

*Freshman Success Classes* - Through a scavenger hunt, students are shown Davis Library’s Circulation and Reference Desks, microforms, computer lab and bound periodicals, and study areas and circulating book collections.

*Freshman and Sophomores* in the required Communication 11103 Classes - During a 40 minute formal lecture using a PowerPoint presentation, students are taught how to locate relevant information needed to give a five to seven minute speech on three separate topics dealing with speech concepts, a controversial issue, and a court case by using reference materials, [RioCat](http://riocat.rio.edu), OhioLINK's [Central Catalog](http://ohiolink.cat), and [Academic Search Complete](http://academicsearchcomplete.rio.edu).

*Juniors and Seniors* enrolled in the Bachelor Degree programs - Using a formal lecture, PowerPoint presentation, live web browser, Pathfinders, and library produced assignments, students are required to locate and use at least three sources from each of the following areas: Reference Collection, [RioCat](http://riocat.rio.edu), OhioLINK’s [Central Catalog](http://ohiolink.cat), and specific periodical databases relevant to their major. Corresponding and relevant research, assigned and graded by the faculty member, is vital to insure the success of this instruction. Students are required to complete a research notebook or paper on a topic of their choice or from a list of topics suggested by faculty. The instruction offered to Junior and Senior classes required of a certain major is the capstone of this bibliographic program. The Reference Staff has developed these upper class presentations for many majors including Business, Education, English, History, Nursing, Psychology, and Social Work. The Staff has also developed many subject specific Pathfinders and guides that cover specific tools and areas available to Rio Grande students.

*Graduate students in Education* - the reference staff meet with the graduate students in Education for formal presentations regarding specific bibliographic tools and library services as requested by faculty.

**Information Literacy:** Davis Library’s information literacy efforts are coordinated closely with its bibliographic instruction program. A visit to Davis Library’s web page provides first-hand
evidence of library and information literacy instruction through its guides and pathfinder series:

http://library.rio.edu/reference.html

The Reference staff continues to develop information literacy instruction that is delivered face-to-face in class sessions as requested by faculty. Currently presentations have been developed for selected education classes. This instruction is backed-up with online instruction. Examples include:

*Science Methods:*

http://library.rio.edu/pdf/guide_infolitscience.pdf

*Ohio Content Standards:*

http://library.rio.edu/pdf/guide_ohiocontentinfolit.pdf

To expand the information literacy instruction for both graduate and undergraduate students, Davis Library began using the TRAILS (Tool for Real-time Assessment of Information Literacy Skills) from The Institute for Library and Information Literacy Education – ILILE, Kent State University, to assess graduates’ knowledge of information literacy. This assessment was administered for the first time to prospective graduates in April 2009. The TRAILS assessment is administered annually and the results will be used to revise and improve information literacy instruction in subsequent years.

In addition, Davis Library’s Reference Outreach Specialist, a full-time professional librarian, provides the Library with a presence on the web to assist both on-campus and distance learning students as they access services and resources from off-campus:

*Davis Library Facebook Page:*


*Information Literacy Blog* provides a chronicle of tutorials, events and information relating to Davis Library’s collection and services. The Blog also can be accessed by topic making it a valuable resource to find “how to” information:

http://library.rio.edu/infolitblog

*Distance Learning Information Flyer:*

http://library.rio.edu/pdf/distance_learning.pdf

*Online Reference Services:*

The University of Rio Grande maintains a top-notch technology infrastructure of which Davis Library is a part. Rio Grande students may use Davis Library’s “Chat with a Librarian”, a text-messaging service maintained by librarians at specified times throughout most days to seek real-time answers to their questions or the State Library of Ohio’s “Know It Now” online reference service when Davis Library is closed:
Know-It-Now Academic is where OhioLINK students can get live help from a librarian for finding resources for homework or research on any topic 24 hours a day, seven days a week.

http://academic.knowitnow.org/

In addition, Davis Library provides online support through the following web page:

http://library.rio.edu/AskUs.html

Traditional Interlibrary Loan policies are available for review at:

http://library.rio.edu/ill.html

Interlibrary loan forms are available online at:

http://library.rio.edu/ILL_BOOK.html

http://library.rio.edu/ILL_ARTICLE.html

Turnaround time for interlibrary loan materials average one week to ten days.