GRANT WRITING
Selected Resources & Services

J. A. Davis Library - University of Rio Grande & Rio Community College Grande
Visit Us Online: http://library.rio.edu  Ask Us by E-mail: refdesk@rio.edu  Ask Us by Phone: 740.245.7005
Call Us Toll Free: 1.800.282.7201 (Rio Grande’s Main Information Desk – Please Ask to be Connected the “Davis Library”)

Foundation Center Cooperating Collection

Davis Library is a member of a network of Foundation Center Cooperating Collections.

The Foundation Center, a leading source of information on philanthropy worldwide, maintains unique databases of information on nearly 100,000 foundations, corporate donors, and grantmaking public charities in the U.S. as well as millions of their recent grants.

Through a “Core Collection” of both print and electronic resources provided by the Foundation Center, Davis Library offers free access to information and services to assist a wide variety of grantseekers.

Access to the “Core Collection” is provided only within the Davis Library facility. Electronic resources are made available through public workstations located on the Davis Library’s Main Floor.

Training sessions on using these resources or other grant-related materials are offered periodically throughout the year.

For details, contact Tim Snow, Reference Librarian, at tsnow@rio.edu or 740.245.7344. More information also available through the Foundation Center’s Website at: http://foundationcenter.org/.

RESEARCH HELP—ASK US!

Reference & Instruction
refdesk@rio.edu
Response within 24 Hours

Tim Snow, Reference Librarian
tsnow@rio.edu
740.245.7344

Amy Wilson, Reference Outreach Specialist
awilson@rio.edu
740.245.7382

KnowItNow (KIN) Academic 24x7
Live Chat Reference Services available at: http://academic.knowitnow.org

Use as an alternative to Davis Library’s refdesk@rio.edu option. Research assistance is provided by librarians from different libraries throughout the state of Ohio.

Davis Library’s Guides & Pathfinders
Selected Resources for Specific Subjects found at: http://library.rio.edu/reference.html

Davis Library’s Information Literacy Blog
Library News, Research Tips & Tricks offered at: http://library.rio.edu/infolitblog

Davis Library is Located on the Main Campus in Rio Grande, OH 45674
Hours: http://library.rio.edu/hours.html
Campus Map: http://library.rio.edu/pdf/CampusMap.pdf
Foundation Center Databases
In-Library Use Only
Davis Library’s Main Floor Research Computers/Public Workstations

Foundation Directory Online Professional
http://fconline.fdncenter.org/ipl.pl
Offers access to a wealth of timely and comprehensive information on grant-makers and their grants including relevant details on various company financial and business activities

Foundation Grants to Individuals Online
http://gtionline.fdncenter.org/ipl.php
Online funding research tool focused on those foundations that provide financial support for individual grant-seekers (e.g., students, artists and researchers.)

Philanthropy In/Sight
http://philanthropyinsight.org/IPLogin.aspx
The Foundation Center’s rich data resources are combined with Google Maps so that patterns of philanthropic giving may be explored.

Davis Library’s Reference Collection
Print Resources
In-Library Use Only
Books [With Call Numbers] Located on Davis Library’s Main Floor

- Annual Register of Grant Support
  [R 001.44 A615]
- Awards Almanac
  [R 378.34025 A964]
- Catalog of Federal Domestic Assistance
  [R 338.973 C357]
- Directory of Research Grants
  [R 001.44 D598r]
- Directory of Grants in the Humanities
  [R 001.44 G598g]
- Grants for Nonprofit Organizations
  [R 001.44 G489]
- The “How To” Grants Manual
  [R 001.44 B344h]
- The 21st Century Nonprofit
  [R FCCC 658.048 F527]
- America’s Nonprofit Sector
  [R FCCC 361.70973 S159]
- After the Grant
  [R FCCC 658.15224 A258]
- The Board Member's Book
  [R FCCC 361.763268 O181]
- The Foundation Center’s Guide to Proposal Writing
  [R FCCC 658.15224 M329]
- The Foundation Directory (annual edition)
  [R FCCC 361.7632 F7711]
- The Foundation Directory, Part II (annual edition)
  [R FCCC 361.7632 F7712]
- The Foundation Directory, Supplement (latest updates)
  [R FCCC 361.7632 F7713]
- Foundation Fundamentals
  [R FCCC 361.7632 F981]
- Foundation Grants to Individuals
  [R FCCC 361.7632 F7714]
- Foundation Growth and Giving Estimates
  [R FCCC 361.7362 L419]
- Foundations and Public Policy
  [R FCCC 361.7362 F394]
- Grantseeker's Guide to Winning Proposals
  [R FCCC 658.15224 G298]
- Guía Para Escribir Propuestas
  [R FCCC 658.15224 G298g]
- Guide to Funding for International and Foreign Programs
  [R FCCC 361.7632 C146]
- National Directory of Corporate Giving
  [R FCCC 361.7632 N277]
- Securing Your Organization’s Future
  [R FCCC 658.15224 S468]
- Social Justice Grantmaking II
  [R FCCC 361.7632 S678]

FINDING BOOKS @ DAVIS LIBRARY
Use Davis Library’s Online Public Access Catalog (OPAC) to Locate Additional Grant-Related Materials in the Davis Library’s Collections:

RioCat
http://alpha.rio.edu/screens/opacmenu.html

Searching RioCat “How-to” Video Demonstration available at: http://youtu.be/NvOEldJBSgQ
Details on Davis Library’s Borrowing Policies available at: http://library.rio.edu/circulation.html
OhioLINK It!
Resource Sharing Opportunities for Rio Grande Students, Faculty and Staff

If the Davis Library doesn’t have the information you want… “OhioLINK It!”

The Ohio Library and Information Network (OhioLINK) is a group of over 80 college and university libraries in Ohio that work together along with the State Library of Ohio to provide students, faculty and staff at participating member institutions with the quality information they need for academic success and research purposes.

Very often what you’re seeking may be borrowed or easily accessed online through OhioLINK resource sharing projects and services.

OhioLINK Library Catalog
http://olc1.ohiolink.edu/search/

Provides qualified users with access to more than 48 million library items statewide, encompassing a broad spectrum of library material including law, medical and special collections. Item requests made online are usually ready for pick up 2-3 days later at the participating library of choice. Renewals may also been done online and many items may be kept for up to 15 weeks.

OhioLINK Library Catalog “How-to” Video Demonstration available at: http://youtu.be/7wwk4I7cBcA

OhioLINK Electronic Book Center (EBC)
http://ebooks.ohiolink.edu/ebc-home/

Offers access to a growing collection of over 60,000 e-books covering a wide range of subjects. Full-text resources available include encyclopedias, dictionaries and other reference works; scholarly books; and computer and technology titles. Authentication required for off-campus use. (See “Off-Campus Access” for details in the next column on this page.)

OhioLINK Research Databases
http://www.ohiolink.edu/resources.cgi

More than 150 electronic research databases, including a variety of full-text resources offered. Many academic areas covered at varying levels of detail. Many databases are citation indexes that allow user to find out which OhioLINK members possess copies of cited journals or link to relevant full-text articles. Access to the research databases is restricted to valid patrons at OhioLINK member institutions. (See “Off-Campus Access” for details in the next column on this page.)


Renew Items Online & Manage Your Library Account

- My Record
https://alpha.rio.edu/patroninfo-S0/
- Avoid fines by using the My Record feature offered through RioCat, Davis Library’s OPAC system, to renew library materials and track your OhioLINK requests from anywhere online.
- NAME (first and last), BARCODE (Student ID# proceeded by the letter “S”—e.g., s123456) and PIN (Personal ID#—set by default as the last 4-digits of your Social Security Number) required for login.
- Please note: Unlike students, Rio Grande faculty and staff are not automatically assigned RioCat library accounts. To set up an account and borrowing privileges, university employees must first contact Deborah Thompson, Circulation Associate, at thompson@rio.edu or 740.245.7398.

Off-Campus Access
For Off-Campus Access to OhioLINK Restricted Services such as their Electronic Book Center (EBC) and the OhioLINK Research Databases, you’ll be required to complete a simple “authentication process” with steps almost identical to those login procedures for accessing the RioCat My Record feature described above.

First, identify the institution with which you’re affiliated (use the drop-down menu to select the University of Rio Grande) on the Institution Selection Form and submit that information.

Next, enter and submit your NAME (first and last), BARCODE (Your student ID# preceded by the letter “S” and Personal ID# or PIN (set by default as the last 4-digits of your Social Security Number.)

Once again, Rio Grande faculty and staff are not automatically issued library accounts, so employees must contact Deborah Thompson, Circulation Associate, at thompson@rio.edu or 740.245.7398 to become authorized OhioLINK users.

Off-Campus Access “How-to” Video Demonstration available at: http://youtu.be/Vw4SKq6JHF0

Traditional Interlibrary Loan (ILL) Services

If Davis Library or OhioLINK doesn’t have the information you’re seeking and/or you’re a Community Patron not eligible to participate in OhioLINK services, then Davis Library’s Traditional ILL Services can help.

Periodical articles and other library materials, such as books and media items, may be requested by completing online forms made available under the “Borrow” tab found on the Davis Library’s Website. To make book or media requests visit: http://library.rio.edu/ILL_BOOK.php. To ask for copies of certain periodical articles, use: http://library.rio.edu/ILL_ARTICLE.php.

To learn more, contact Amy Miller, Documents/Periodicals Associate, at amiller@rio.edu or 740.245.7463 or see http://library.rio.edu/ill.html for a complete description of these services.
Supporting Your Ideas

When developing grant proposals, you'll need evidence and data to justify your needs statements and back-up claims in your program narratives. Listed below are a number of different OhioLINK Research Databases that might prove helpful in locating such information. These online electronic resources are part of OhioLINK Restricted Services so Off-Campus Access (See Page 3) is limited to students, faculty and staff affiliated with participating OhioLINK member institutions.

Selected OhioLINK Research Databases

  EBSCO database focused on scholarly business research that offers bibliographic and full text content

  EBSCO database with access to wide range of full-text articles covering scholarly research related to all areas of education

- Electronic Journal Center [http://journals.ohiolink.edu/ejc/index.cgi](http://journals.ohiolink.edu/ejc/index.cgi)
  Full-text articles from over 7000+ research journals

- ERIC [http://rave.ohiolink.edu/databases/login/eric](http://rave.ohiolink.edu/databases/login/eric)
  Education Resources Information Center (OSearch Interface) - index and abstracts of articles, books, and documents with links to full-text covering education research and practice (Free Public Access version of ERIC available at: [http://www.eric.ed.gov](http://www.eric.ed.gov))

  EBSCO database offering access to full-text Information on many health topics including the medical sciences, food sciences and nutrition, childcare, sports medicine and general health

  EBSCO database focused on several medical disciplines—particularly nursing and allied health—that offers many research-based health-related full-text articles (Free Public Access to biomedical and life science-related citation information and eBooks offered through PubMed (MEDLINE) at: [http://www.ncbi.nlm.nih.gov/pubmed/](http://www.ncbi.nlm.nih.gov/pubmed/))

- ISI Web of Knowledge [http://rave.ohiolink.edu/databases/wok](http://rave.ohiolink.edu/databases/wok)
  Portal to Web of Science, the renowned citation database, and other high quality, diversified scholarly information in the sciences, social sciences, and arts and humanities.

  Provides access to a wide range of news, business (company profiles), legal, medical, and reference information from nearly 5,000 sources, most of them available in full-text

  Offers access to a variety of information by and about the United States (U.S.) Congress

  Provides access to statistical information produced by US Federal agencies

  EBSCO database offering full-text for 185 national (US) and international newspapers

- PAIS International [http://rave.ohiolink.edu/databases/login/pais](http://rave.ohiolink.edu/databases/login/pais)
  Public Affairs Information Service - Index and abstracts of articles, books, government documents, and other literature on public affairs with some links to full-text content made available

DATABASE SEARCH STRATEGIES

What you enter into the database search box directly impacts the results you get. Using natural language phrases (how you speak) is not recommended. Instead consider utilizing **Keyword Searching**, where you enter just the most **significant** terms related to your topic. For example, if you’re interested in the “effects of media violence on children,” the words “media,” “violence” and “children” in that phrase are the most important. Entering those keywords all together, each separated by the **Boolean Operator** or connector word “AND” (e.g., media AND children AND violence) would help to narrow your search results to **only** those records that contain **all** of those terms. Now, you’d have to look closely at each of your result items to determine how relevant they actually are to your topic.

For more search tips and details on searching the OhioLINK Research Databases, contact our Reference & Instruction Staff:
- [refdesk@rio.edu](mailto:refdesk@rio.edu) - Email all Davis Library’s professional librarians simultaneously - Response within 24 hours
- Tim Snow, Reference Librarian - 1.800.282.7201, ext. 7344 or [tsnow@rio.edu](mailto:tsnow@rio.edu)
- Amy Wilson, Reference Outreach Specialist - 1.800.282.7201, ext. 7382 or [awilson@rio.edu](mailto:awilson@rio.edu)

Finding Articles @ Davis Library “How-To” Video Demonstration available at: [http://youtu.be/ZwkH6sUHaug](http://youtu.be/ZwkH6sUHaug)
Ohio Public Libraries Information Network (OPLIN) Online Research Databases

Not eligible for OhioLINK services? OPLIN offers a number of online databases through the Ohio Web Library that are open to ALL Ohio residents. With these resources, you may be asked to enter your zip code and/or your local public library card number before getting access. Generally, you’ll only need your zip code to use the “Statewide Databases” and your local public library card number for the “Locally Purchased Databases”. The Ohio Web Library databases are funded in part through an Institute of Museum and Library Services - Library Services and Technology Act (LSTA) Grant awarded by the State Library of Ohio.

  A vast collection of electronic resources available to Ohio residents through the vision of Libraries Connect Ohio (LCO), a partnership of Ohio’s libraries and library organizations. For a complete listing of the online databases offered via this service visit: [http://www.oiplin.org/databases/?tab=1#](http://www.oiplin.org/databases/?tab=1#)

Finding Funding

Listed below are Websites that monitor legislation and other Federal Government activity that may prove valuable when trying to locate grant and other funding opportunities available from public sector. Understanding the authorization, appropriation and allocation of government spending not only helps you determine what programs are being funded, but this type of knowledge can be useful in efforts to lobby or influence your representatives’ support of certain projects. Many of government expenditures detailed in the following resources are proposed activities that are subject to change depending on community interest and House and Senate budget negotiations. Access to all of these online sources is FREE and unrestricted; however, you may want to consider registering with some of these sites to full advantage of their information delivery services.

Selected Federal Government Information Resources

- Catalog of Federal Domestic Assistance (CFDA) [https://www.cfda.gov/](https://www.cfda.gov/)
  A full listing of all Federal programs, projects, services, and activities that provide assistance or benefits to the American public. Provides details on financial and nonfinancial assistance programs administered by departments and establishments of the Federal government.

  The official daily publication for rules, proposed rules, and notices of Federal agencies and organizations as well as executive orders and other presidential documents. Contains information on a wide range of federally-funded programs and grant awards. Access to FR available through the Federal Digital System (FDsys) link found on the Davis Library’s Home Page [http://library.rio.edu](http://library.rio.edu).

- Federal Business Opportunities [https://www.fbo.gov/](https://www.fbo.gov/)
  The official Website listing all Federal Government contracting opportunities and awards over $25,000. Formerly known as the Commerce Business Daily, the site can be used to locate alternative funding opportunities in the form of contracts as opposed to grants. Details on the requirements for doing business with the government are provided here as well, which may prove beneficial if you have a product or service that you’re interested in selling to the government.

  Managed in part by U.S. Department of Health and Human Services, the site acts as a central storehouse for information on over 1,000 grant programs and provides access to approximately $500 billion in annual awards.

  Page provides links (A-Z listing) to official information on grants, loans, financial aid, and other benefits from the U.S. government.
Other Useful Web Resources

The following Websites are offered for your exploration. They provide a variety of different types of information that should be helpful in grant writing process depending on your requirements.

Websites with Grant Proposal Writing Information

- **Foundation Center** [http://foundationcenter.org/](http://foundationcenter.org/)
  In addition to their Core Collection resources, this nonprofit organization offers a free online Proposal Writing Short Course found at: [http://foundationcenter.org/getstarted/tutorials/shortcourse/index.html](http://foundationcenter.org/getstarted/tutorials/shortcourse/index.html) that give grant seekers tips and strategies for applying for financial assistance.

  Website for an Oregon-based private business that designs a variety of tools to help facilitate science education particularly at the K-12 level that not only offers information on their grant opportunities for educators at: [http://www.vernier.com/grants/](http://www.vernier.com/grants/), but also provides access to A Guide to Grant Writing [http://www.vernier.com/files/misc/grant_writing_guide.pdf](http://www.vernier.com/files/misc/grant_writing_guide.pdf), an easy-to-read document outlining some basic guidelines to consider when seeking support.

  Site offers links to more information and tutorials on the proposal writing process as well as links to some application packages that are available online.

Websites Offering Statistical Information (Support for Your Needs Statement)

- **U.S. Bureau of the Census** [http://www.census.gov/](http://www.census.gov/)
  Site acts as a gateway to various U.S. populations, housing, economic and geographical data and offers a number of interactive tools that allow maps and tables to be created for selected data.

  This Federal Government agency site provides access to statistics on labor, economics, and health and safety issues.

  Site acts as gateway to different types of statistics generated by a wide range of U.S. Federal Government agencies.

  Site for a working group (Forum) of Federal agencies that collect, analyze, and report data on issues related to children and families.

  Site for the primary Federal entity responsible for collecting and analyzing data related to education in the U.S.

- **National Center for Health Statistics** [http://www.cdc.gov/nchs/](http://www.cdc.gov/nchs/)
  Site provides a vast amount of information and data on number of America's health issues.

Websites Providing General Information on the Philanthropic World

  News and information for tax-exempt organizations offering such service features as lists of grants, fundraising ideas and techniques, statistics, reports on tax and court rulings and book reviews.

- **Foundation News and Commentary** [http://www.foundationnews.org/](http://www.foundationnews.org/)
  Publication that promotes the goals of the Council on Foundations [http://www.cof.org/](http://www.cof.org/) and offers online access to a number of articles with information, ideas, analysis and commentary relevant to grants and other philanthropic activities.

Need Help? Ask Us!
refdesk@rio.edu