



RIOCAT

RioCat is Davis Library's online public catalog. It provides indexing for all the books, periodicals and media on Davis Library's shelves.

SEARCHING RIOCAT

- Select "RioCat" from the Library's web page (<http://library.rio.edu>).
- Search by: Author, Title, Subject, Word
- Completely menu driven.
- Simple commands.
- Menu choices on each screen.

RIOCAT CIRCULATION FEATURE

MY RECORD:

<https://alpha.rio.edu/patroninfo~S0>

By selecting this option from RioCat, you can find out what you have checked out, its status (due date, overdue), and renew. In addition, you can also find out the status of any book you have ordered through OhioLINK, e.g., whether it has been shipped (IN TRANSIT) or has been received by Davis Library and is awaiting pick-up (OHIOLINK RCV'D).

Course Reserves:

<http://alpha.rio.edu/screens/course.html>

By selecting this option from RioCat, you can find out what your instructors currently have on reserve (i.e., 2 hour, 1 day, 3 day, 1 week loan periods) for your classes. Remember, reserve items can be obtained at the circulation desk on the main floor.



RIOLINK

LIBRARY WEB PAGE
([HTTP://LIBRARY.RIO.EDU](http://library.rio.edu))

Davis Library's web page is designed to serve as your doorway to information. Use the drop-down menus at the top for info on services, resources, and FAQ's. Use refdesk@rio.edu to email your questions to Rio librarians. Click "Chat with a Librarian" to access "Know It Now-Academic" where OhioLINK librarians are available 24/7 to assist you via instant messaging (IM) services.

HELPFUL RESOURCES GUIDES & PATHFINDERS:

<http://library.rio.edu/reference.html>

Download PDF handouts on a variety of topics with links to resources designed specifically for certain Rio Grande courses.

INFORMATION LITERACY BLOG

<http://library.rio.edu/infolitblog/>

Contains research tips and tricks to help improve your research skills as well as activities and events sponsored by the Friends of Davis Library. Some video tutorials are offered on the blog as well as on Rio's You Tube channel:

<http://www.youtube.com/user/uofriogrande>

FDSYS--FEDERAL DIGITAL SYSTEM (GOVERNMENT DOCUMENTS):

<http://www.gpo.gov/fdsys/>



OHIOLINK

OhioLINK is a consortium of libraries from Ohio universities, colleges, community colleges and the State Library of Ohio.

USING OHIOLINK SERVICES

Patrons can request items from the "OhioLINK Library Catalog" electronically. If it is available from another institution, the item is sent by statewide courier service to the patron's library for their use. Usually, this process takes just 2-3 working days. When visiting other OhioLINK libraries, Rio students and faculty can use the resources of any other OhioLINK library by simply presenting their valid student I.D. Information on how to use your Password and P.I.N. to access OhioLINK databases and full-text services from off-campus:

http://library.rio.edu/pdf/distance_learning.pdf

OHIOLINK FULL-TEXT RESOURCES

OhioLINK's research databases offer patrons full-text copies of journal articles; most notably, [Academic Search Complete](#) and [Business Source Complete](#); many (but not all) articles are available in full-text. OhioLINK also provides full-text to millions of articles from over 5,900 titles in its cin its E-Book Center (EBC) and presents a growing collection of 68,000 ebooks covering a wide range of subjects in its E-Book Center (EBC). In addition, OhioLINK provides widespread access to images, sounds, numeric data, and unique collections, some of which are not restricted only for the academic community but are openly available world-wide.

NETWORK RESOURCES PRINTING

- Networked printers are available for nearly every RioLINK workstation.
- Windows and Mac OS workstations on the ground floor share a print station
- OPAC workstations on the main floor share a print station.

LAB PRINTING POLICY

“Waste Not, Want Not.”

Davis Library uses print management software to provide free printing to students using its Computer Lab on the Ground Floor of the Library.

Each student is provided with 400 free pages of printing each semester. If a student exceeds his/her free allotment, she/he may elect to recharge their account at a rate of 5 cents per page at the Circulation Desk.

Instead of printing, some research needs may be better served by saving to your Windows Live SkyDrive™ (available through the Microsoft® Hotmail Live@edu host for Rio student email), or to a portable “flash” or “jump” drive.

Please use common sense and courtesy when printing.

Davis Library reserves the right to alter its policies regarding printing to its public printers without notice, or to disable printing from its workstations altogether, if printing privileges are abused.

OHIOLINK/RIOLINK CIRCULATION POLICIES (REGULAR CIRCULATING MATERIALS)

- 3 week loan period
- 1 week grace period
- May renew four times (unless requested)
- You are only guaranteed one three week loan with any OhioLINK or Rio book; if the book has been requested, no renewals can be granted.

OVERDUE FINES

- 10 cents per RioLINK item per day
Maximum \$15 per item for RioLINK items.
- 50 cents per OhioLINK item per day
Maximum \$50 per item for OhioLINK
- Fines accrue during grace period, although no charge if returned within one week of due date.
- Lost Material: Generally \$75, plus \$35 billing fee & \$15 max. fine (\$125 total) per item although charges may be higher for some items.

Davis Library reserves the right to halt registration, transcripts, or suspend borrowing privileges for any patron who is seriously delinquent in returning materials borrowed locally or through OhioLINK. Similar actions may also be taken for delinquent unpaid charges.

TELEPHONE NUMBERS

Library Hours 740-245-7395
Circulation 740-245-7005
Reference Staff 740-245-7344 or
740-245-7382

STAFF DIRECTORY

<http://library.rio.edu/staff.html>

INTRODUCING



RIOLINK

DAVIS LIBRARY'S INFORMATION NETWORK GENERAL INFORMATION

LIBRARY HOURS
HOURS DURING REGULAR ACADEMIC
SESSIONS:
Monday – Thursday 8 AM – 10 PM
Friday 8 AM – 5 PM
Saturday 1 PM – 5 PM
Sunday 5 PM – 9 PM

REFERENCE HELP

<http://library.rio.edu/reference.html>

or

refdesk@rio.edu



Davis Library Facebook